



## **Fire Assay Technician**

### **About Us**

A global company with a local presence. Headquartered in Ancaster, Actlabs is a Canadian owned company founded in 1987. We are recognized throughout the world as a leader in analytical testing and development services. With over 30 years of experience, our analytical laboratories provide high quality analysis impacting every aspect of our life including: Mining and Mineral Exploration, Agriculture, Cannabis, Environmental, Forensics, Life Sciences, Material Testing, Occupational Health and Petroleum Industries.

We're investing for the future, implementing innovative strategies to allow us to continually strengthen and lead in the industries that we serve. This is an exciting opportunity for anyone who wants to join an established and growing company. At Actlabs, we are committed to rewarding and retaining people who are passionate about making a positive impact in their professional and personal lives.

### **Responsibilities**

The following responsibilities may include some or all of the following or any other tasks assigned directly or indirectly by the department manager.

- Carry out Fire Assay procedures i.e. fluxing, fusing and cupelling samples as per written procedures
- Mix dry chemicals, load trays into a furnace (working in a hot environment) and pour samples
- Complete required documentation and logs
- Follow QC procedures accurately and safely
- Maintain a clean work environment
- Organize waste disposal
- Strict adherence with the company's Health & Safety and Professional Conduct Policies

### **Requirements**

- High School Diploma
- Experience in Fire Assay is an asset. On the job training is provided.
- Possess good verbal and written communication skills in English
- Read, understand, follow work instructions and guidelines accurately and safely
- Exhibit excellent interpersonal and computer skills
- Ability to problem solve, multi-task, meet deadline and perform under pressure in a fast-paced work environment to achieve turnaround requirement
- Proven time management skills, quality driven and attention to detail
- Reliable, organized and proactive
- Ability to work well as a team member and independently
- Excellent eye-hand co-ordination and manual dexterity to perform tasks
- Lifting up to 50 pounds, clean shaven in order to safely wear PPE
- Rotating shift and extended hours may be required
- Any other tasks as determined

### **Additional Information**

Benefits Package

**As health and safety is our priority, we have taken additional steps from the onset of the pandemic to provide a covid-19 free work environment for our team.**



We celebrate diversity and are committed to an inclusive workplace environment for all employees. Actlabs is proud to be an equal opportunity work environment.

Please note that applicants applying for Canadian job positions must be authorized to work in Canada. We thank all applicants for their interest, but only those considered for an interview will be contacted. Submit cover letter, resume including the position title in the subject line via e-mail.

**Quality Analysis in a Timely Fashion-Innovative Technologies-  
Dedicated to Supporting**